

<b>Business Documents Disclosure Policy</b>	<b>Section: Introduction Number: 0.13</b>
<b>Approved: August 30, 2022</b>	<b>Page: 1 of 2</b>
<b>Revised:</b>	

**POLICY:**

The purpose of the Directive is to ensure that CLO is meeting ministry obligations in regards to the disclosure of specified documents. As per the Ministry of Children Community and Social Services and the Broader Public Sector Accountability Act (BPSA), a variety of documents; outlined by the ministry must be posted on the organization’s public website.

**PRINCIPLES:**

**Accountability**

Community Living Oakville is accountable to all stakeholders for its actions, the way in which services are delivered and reported to the Ministry of Children Community and Social Services and the public.

**Transparency**

Community Living Oakville is transparent to all stakeholders. Wherever possible, stakeholders will have access to information and reports; as per our ministry mandate, they will also be posted on the organization’s public website.

**PROCEDURE:**

Yearly, the senior management team and Executive Director will review annual ministry related documentation to ensure that it is up to date. Following any required edits or ministry related approvals, documents will be posted on the organization’s public website as per their direction.

As per the Broader Public Sector Accountability Act (BPSA), 2010 and per MCCSS requirements, Community Living Oakville’s documents posted on the organization’s website will include:

- Strategic Plan
- BPSA required Procurement Policies

- BPSA required Financial documents
- MCCSS Post Inspection Compliance Letter

**Approved by:**



August 30, 2022

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**Executive Director**

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**Date**



August 30, 2022

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**Board President**

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**Date**